



Part of XENOS CHRISTIAN FELLOWSHIP STUDENT MINISTRIES

APPLICATION FOR VOLUNTEER POSITIONS

ADULT VOLUNTEER APPLICATION

XENOS CHRISTIAN SCHOOLS

DATE _____

PERSONAL INFORMATION

NAME _____ MALE FEMALE

STUDENT: _____ LOCATION: CCS XCS BOTH

E-MAIL ADDRESS _____

HOME PHONE _____ CELL PHONE _____

SERVICE INFORMATION

1. **FOR WHICH AREA ARE YOU VOLUNTEERING?** – check all that apply

Preschool Elementary Junior High Library Office Pizza Lunch Box Tops

Field Trips Fundraising Prayer _____

2. **HOW FREQUENTLY ARE YOU CONSIDERING SERVING?**

DAILY WEEKLY BI-WEEKLY ONCE/MONTH AS NEEDED

3. **HAVE YOU BEEN RECRUITED BY A SPECIFIC TEACHER?** YES NO

PLEASE IDENTIFY THE TEACHER: _____

FOR A SPECIFIC TASK? _____

4. **For Field Trip Drivers Only** – please fill out the Driver's Verification form

PERSONAL BACKGROUND INFORMATION

THE QUESTIONS BELOW ARE PART OF THE APPLICATION PROCESS TO HELP PROVIDE A SAFE AND SECURE ENVIRONMENT FOR OUR CHILDREN. ALL INFORMATION IS HELD STRICTLY CONFIDENTIAL BY STAFF.

YES NO **HAVE YOU EVER BEEN ARRESTED AND/OR CONVICTED OF ANY OFFENSE AGAINST THE LAW?** IF YES, PLEASE EXPLAIN, INCLUDING DATES AND DETAILS OF VIOLATIONS OVER THE LAST 3 YEARS.

YES NO **HAVE YOU EVER COMMITTED OR BEEN ACCUSED, CHARGED OR ALLEGED TO HAVE COMMITTED ANY ACT OF NEGLECTING, ABUSING OR MOLESTING ANY CHILDREN? THIS INCLUDES SEXUAL MISCONDUCT OR SEXUAL ADVANCEMENTS WITH MINORS.** IF YES, PLEASE EXPLAIN IN DETAIL, PROVIDING DATE AND PLACE OF INCIDENT.

APPLICANT'S CERTIFICATION AND AGREEMENT

I HEREBY CERTIFY THAT THE FACTS SET FORTH IN THIS INITIAL APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT DISCOVERY OF FALSIFICATION OF ANY STATEMENT OR SIGNIFICANT OMISSION OF FACT MAY PREVENT ME FROM OBTAINING A VOLUNTEER POSITION OR MAY SUBJECT ME TO IMMEDIATE DISMISSAL FROM THAT POSITION. I AUTHORIZE XENOS CHRISTIAN SCHOOL TO VERIFY ALL DATA GIVEN IN MY APPLICATION.

I HAVE CAREFULLY READ AND UNDERSTAND THE ABOVE STATEMENT AND AGREE TO COMPLY WITH THE STATED REQUIREMENTS AND EXPECTATIONS.

SIGNATURE OF APPLICANT

DATE

**NATIONAL CRIMINAL FILE BACKGROUND CHECK
AUTHORIZATION/CONSENT FORM**

XENOS CHRISTIAN SCHOOL WILL CONDUCT A *NATIONAL CRIMINAL FILE* BACKGROUND CHECK ON ALL VOLUNTEER APPLICANTS. PLEASE READ THIS AUTHORIZATION/CONSENT FORM, COMPLETE THE INFORMATION AT THE BOTTOM IN ITS ENTIRETY AND RETURN THE FORM WITH THE COMPLETED APPLICATION.

DURING THE APPLICATION PROCESS AND AT ANY TIME DURING THE TENURE OF MY VOLUNTEER SERVICE WITH **XENOS CHRISTIAN SCHOOL**, I HEREBY AUTHORIZE CHOICEPOINT SERVICES INC., ON BEHALF OF **XENOS CHRISTIAN SCHOOL** TO PROCURE A BACKGROUND REPORT, WHICH I UNDERSTAND MAY INCLUDE INFORMATION REGARDING MY CHARACTER, GENERAL REPUTATION, OR PERSONAL CHARACTERISTICS. THIS REPORT MAY BE COMPILED WITH INFORMATION FROM COURTS RECORD REPOSITORIES, DEPARTMENTS OF MOTOR VEHICLES, PAST OR PRESENT EMPLOYERS AND EDUCATIONAL INSTITUTIONS, GOVERNMENTAL OCCUPATIONAL LICENSING OR REGISTRATION ENTITIES, BUSINESS OR PERSONAL REFERENCES, AND ANY OTHER SOURCE REQUIRED TO VERIFY INFORMATION THAT I HAVE VOLUNTARILY SUPPLIED. I UNDERSTAND THAT I MAY REQUEST A COMPLETE AND ACCURATE DISCLOSURE OF THE NATURE AND SCOPE OF THE BACKGROUND VERIFICATION TO THE EXTENT SUCH INVESTIGATION INCLUDES INFORMATION BEARING ON MY CHARACTER, GENERAL REPUTATION, OR PERSONAL CHARACTERISTICS.

VOLUNTEER SIGNATURE

DATE

SOCIAL SECURITY NUMBER

DATE OF BIRTH

PRINTED NAME _____

STREET ADDRESS _____

CITY, STATE, ZIP _____

PLEASE RETURN APPLICATION AND RELEASE FORM TO:

JODY BUTCHER
XENOS CHRISTIAN SCHOOLS
2774 CALUMET ST.
COLUMBUS OH 43202

Xenos Christian Schools Adult Driver Verification Form

Date _____

SCHOOL YEAR _____

Driver's Name _____

Car make/model _____

Number of seat belts for student's: _____ (without airbags)

- I have a valid Ohio driver's license***
- I have a valid Ohio registration for the vehicle described above
- I have insured minimum limits of \$100,000 per person and \$300,000 per occurrence for the vehicle described above
- I agree to enforce the requirement that all passengers wear a seat belt
- I agree not to let any elementary school students' ride in the front seat of a car with passenger side airbags.
- I agree to follow the preferred travel route as directed by the staff coordinator

Driver's Signature _____