

## Xenos Christian Schools Financial Information

### **Monthly Tuition Payments, Penalties and Policies**

A family pays tuition in twelve equal payments from July 2014 through June 2015. XCS strongly encourages all families choose Electronic Funds Transfer as their tuition payment method. For non- EFT families, we assess a \$20 late fee if an account has an unpaid balance on the 15<sup>th</sup> of the month. For all accounts, we charge a \$25 fee for insufficient funds. IMPORTANT: If two consecutive tuition payments remain due on the first day of the month, we can remove your student from class until receipt of at least one of the two months due. Additionally, we withhold student assessments and conferences until the account is current.

### **Withdrawal Penalty**

Students who withdraw after the start of school must provide a one-month notice. If not provided, tuition is due one month from the date of notice. When withdrawing during the school year, tuition is pro-rated based on the number of week days in the school year.

### **Late Pick-up Penalty**

You must pick up your student no later than 15 minutes from the close of school. If a student remains on the premises after this period, a late pick-up fee applies as follows: \$10 per student for the first half-hour, and an additional \$10 for each succeeding half-hour period.